

**APPLICATION FORM FOR APPOINTMENT TO  
THE CRIMINAL JUSTICE ACT PANEL OF ATTORNEYS  
for the UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF TENNESSEE**

Type or legibly print your answers. If a question is not applicable, indicate this by marking "N/A." Return completed form to Thomas M. Gould, Clerk of Court.

GENERAL

1. Full name: \_\_\_\_\_
2. All other names by which you have been known: \_\_\_\_\_  
\_\_\_\_\_
3. Office address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_
4. Residential address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: \_\_\_\_\_
5. Are you related by blood or marriage to any judges of this court? [  ] [  ]  
Yes No  
If yes, give name(s) and relationship: \_\_\_\_\_

EDUCATION

6. Colleges and universities attended, dates, and degrees:
  
  
  
  
  
7. Continuing legal education courses completed within the last 5 years:

## HONORS

8. Were you a member of law review? [  ] [  ]  
Yes No

If yes, describe role:

9. If you have published any legal books or articles, list them, giving citations and dates:

10. List any honors, prizes, or awards you have received:

## PROFESSIONAL ADMISSIONS

11. List all courts (including state bar admissions) and administrative bodies having special admission requirements in which you are presently admitted to practice, giving the dates of admission in each case:

## LAW PRACTICE

12. State the names, addresses, and dates of employment for all law firms with which you have been associated in practice, all government agencies, and all private business organizations in which you have been employed. Also provide all dates during which you have practiced as a sole practitioner.

Describe the general nature of your current practice including any legal specialties and character of your typical clients; also, if your practice is substantially different now than

previously, give details of prior practice.

13. a) Do you appear regularly in court? [  ] [  ]  
Yes No
- b) What percentage of your appearances in the last five years were in:

1.	Federal courts	_____	%
2.	State or local courts of record	_____	%
3.	Administrative bodies	_____	%
4.	Other:	_____	%
		_____	%
		_____	%
		_____	%
		_____	%

14. During the past five years, what percentage of your practice has been trial practice? \_\_\_\_\_%

15. How many times per month have you appeared in court? \_\_\_\_\_

16. How many times per month have you appeared at administrative hearings? \_\_\_\_\_

17. What percentage of your practice involving litigation has been:

Civil	_____	%
Criminal	_____	%
Other	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

18. State the number of cases you have tried to conclusion in courts of record during the past five years, indicating whether you were sole, associated, or chief counsel. Give citations of any reported cases.

19. Summarize your courtroom experience for the past five years.

BUSINESS INVOLVEMENT

20. a) If you are now an officer, director, or otherwise engaged in the management of any business enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment to the CJA Panel.

b) Since being admitted to the Bar, have you ever engaged in any occupation, business, or profession other than the practice of law? [  ] [  ]  
Yes No

If yes, give the details, including dates.

c) During the past five years have you received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization, or association of any kind? [  ] [  ]  
Yes No

If yes, identify the source of such compensation, the nature of the business enterprise, institution, organization of association involved, and the dates such compensation was paid.

21. a) Have you ever been arrested, charged, or convicted for violation of any federal law, state law, county or municipal law, regulation, or ordinance?  
[  ] [  ]  
Yes No

If yes, give details. (Do not include traffic violations for which a fine of \$200 or less was imposed unless it also included a jail sentence.)

b) Have you, to your knowledge, ever been under federal, state or local investigation for possible violation of a criminal statute? [  ] [  ]  
Yes No

If yes, give particulars.

22. a) Have you ever been sued by a client? [  ] [  ]  
Yes No

If yes, give particulars.

b) Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? [  ] [  ]  
Yes No

If yes, give particulars, including the amounts involved.

23. Have you ever been charged in any civil or criminal proceedings with conduct alleged to involve moral turpitude, dishonesty, or unethical conduct? [  ] [  ]  
Yes No

If yes, give particulars.

24. Have you ever been disciplined or cited for a breach of ethics of unprofessional conduct by any court, administrative agency, bar association, or other professional group?  
[  ] [  ]  
Yes No

If yes, give particulars.

25. Have any liens or claims been instituted against you by the federal, state or local authorities? [  ] [  ]  
Yes No

If yes, explain.

PROFESSIONAL AND OTHER ACTIVITIES

26. a) List all bar associations and legal professional societies of which you are a member and give the titles and dates of any office you have held in such groups, and committees to which you belong.
- b) List all organizations and clubs, other than bar associations and professional societies identified in response to Question No. 36 a), of which you have been a member during the past five years, including the titles and dates of any offices you have held in each such organization.

SUPPLEMENTAL INFORMATION

27. State any achievements or actions you have accomplished, demonstrating your commitment to equal justice under the law.
28. State any other pertinent information reflecting positively or adversely on you which you believe should be disclosed to the district court and the selection panel in connection with your possible appointment to the Criminal Justice Act Panel.

29. a) List three individuals as references who are familiar with your abilities:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

b) List three individuals as references who are familiar with your personal character:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

CONFIDENTIALITY STATEMENT

This form will be kept confidential and will be examined only by members of the Selection Panel and the judges of the district court. The individuals whom you have listed as references above may be contacted by the Panel, but no other employers, colleagues, or other individuals will be contacted without your prior approval.

I declare under penalty of perjury that the foregoing is true and correct.

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_