

**UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TENNESSEE**

v.

No.

AGREEMENT TO MEDIATE

The parties in the above captioned case have agreed to mediate their dispute through the Court's Mediation Panel. The parties have agreed upon _____ as their Court Certified Mediator.

Standard Fee Arrangement

The parties agree to split the cost of mediation equally. The costs are as follows:

1. Three Hundred and Fifty Dollars (\$350.00) for the first four hours of mediation or any part thereof.
2. No fee will be charged to read the file and the profiles of the case in preparation for the mediation.
3. One Hundred and Fifty Dollars (\$150.00) per hour, chargeable in half hour increments or any part thereof, for any time spent in mediation beyond the initial four hours, by agreement of the parties.

4. Two Hundred Dollars (\$200.00) for time and expenses if a Memphis division mediator is chosen to mediate in the Jackson division or if a Jackson division mediator is chosen to mediate in the Memphis division.

5. The initial fee of Three Hundred and Fifty Dollars (\$350.00) is due and payable directly to the mediator at the time the parties submit their profiles of the case, but no later than ten (10) days prior to the date of the scheduled mediation. The Two Hundred Dollars (\$200.00) administrative fee for time and expenses is also due at this time, if the mediator is required to travel between Memphis and Jackson.

6. The hourly fee for additional hours of mediation beyond the first four is due and payable within ten (10) days of the completion of mediation, unless otherwise agreed by the parties and the mediator.

OR

Special Fee Arrangement

Due to the complexity or other special circumstances of this case, the parties have agreed to and the Court has approved the following special fee arrangement:

Approved by:

United States District Judge

Dated: _____

Any fee dispute related to this mediation will be referred to and resolved by the Magistrate Judge assigned to this case.

We the undersigned agree to all the foregoing terms and conditions.

1. _____
Party Address

Telephone/Fax

Counsel for Party Address

Telephone/Fax

2. _____
Party Address

Telephone/Fax

Counsel for Party Address

Telephone/Fax

3. _____
Party Address

Telephone/Fax

Counsel for Party

Address

Telephone/Fax

4.

Party

Address

Telephone/Fax

Counsel for Party

Address

Telephone/Fax